



Food Vendor Information and Application

Washboard Music Festival

June 13-15, 2019

Enclosed in this document are vendor requirements and an application for participating in the 2019 Washboard Music Festival. The Washboard Music Festival Committee will issue acceptance or decline via email based on the information submitted. Applications must be submitted via email or mail and applications that are incomplete will not be considered. In making sure we obtain quality vendors for our festival, we ask that you include a list of festivals you participate in within a calendar year so we can make reference contacts.

A limited number of each type of vendor will be accepted to each event to cut down on competing vendors. Vendors will be selected based on several items, including; experience, festival references, items and equipment.

Vendors are expected to comply with all rules and regulations of the Logan Police Department, Logan Fire Department, Hocking County Health Department and other governing authorities' rules and regulations that might apply.

With limited electricity we are looking for food vendors that are self-sufficient with their electrical needs (ie: generators).

Required Vendor Hours:

- Thursday, June 13th, 5-9pm
- Friday, June 14th, 12-9pm
- Saturday, June 15th, 12-9pm

Cost:

- 1 Space- not to exceed 30ft- \$350/\$400
- Each additional foot needed - \$15
- Vendor must provide their own tent/tables

Lodging and camping available at www.explorehockinghills.com.

Booth Guidelines

- There will be no shade/sun protection, but you may bring your own tent. However, there is no staking allowed, this festival takes place in the street. We suggest bringing weighted objects to hold down your tent.
- Vendors must provide their own tables, chairs, tents, extension cords, hand trucks and any other items required to do business during the event.
- All vendors may sell any variety of refreshments, except water. All bottled water must be purchased from the Washboard Music Festival at a rate of \$10.00 per case. If any vendor is found to be in violation of this policy will not be invited to return to any future festivals.
- Electricity will be limited to 20amps per vendor at a cost of \$50. If you need more than 20amps we require that you bring your own generator. Additional electricity will not be available to purchase at the event.



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- Vendors must discard their own trash during and after the event. Failure to comply will result in exclusion from future events.
- Exhibitors must have someone working their booth during all vendor hours.
- This is a non-refundable, rain or shine event.
- Security is provided by the Logan Police Department from Thursday morning through Saturday night.

Booth Setup:

- 8am-4pm on Thursday
- Vehicles must be moved from inside the festival limits by 4pm.
- All trailers and booths are to be ready for business (set up and inspected) June 13th, 2019 by 4pm.

Booth Tear-Down:

- Vendors may start to pack up after 9pm closing on Saturday night.
- NO vehicles will be permitted on the streets near the main stage until the music stage closes at 11pm, this will be strictly enforced.
- All booths and trailers are to be removed by Sunday, June 16th, 2019 by 8am, unless other arrangements have been made with the Festival Committee.

Vendor Parking

Vehicles and supply trailers must be removed from your space during festival hours.

If you have a large truck and/or cargo trailer combination, please contact us prior to the festival to arrange a specific time for setup.

****This contract is not transferable, if you would like to participate in the 2020 Washboard Music Festival, you will be required to resubmit a new application.**

Payment and Mailing Information

Hocking County Tax Rate for 2019 is 7.25%.

Please mail your completed application with a check made payable to:

Washboard Music Festival

Attention: Arts & Crafts

PO Box 1060

Logan, OH 43138

For more information, please email: washboardfestival@gmail.com or call 740-277-1806 and leave a message.

Additional applications may be downloaded from our website: www.washboardmusicfestival.com.



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Festival Use Only: Check # _____ Date Recorded _____ Space(s) # _____

FOOD VENDOR APPLICATION AND PAYMENT – DEADLINE – MAY 31ST, 2019

CONTACT NAME _____

BUSINESS NAME _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIPCODE _____ COUNTY _____

Cell Phone _____ Home/Business Phone (if different) _____

E-mail _____ Website _____

Please list items you will be selling below.

Please *circle* the appropriate fee and fill in amount below:

Washboard Music Festival June 13-15, 2019	City of Logan Business License Holder	Non-City of Logan Business License Holder
Food Truck (10'x20' space)	\$350	\$400
Food Vendor (10'x10') (non-truck)	\$325	\$375

Cost of Festival Space: \$ _____ Additional Footage: \$15 per foot x _____ feet = \$ _____

I assume all liability or loss or injury to persons in my rented space due to my own negligence or carelessness. I assume responsibility for all items at my booth. I will hold harmless the Washboard Music Festival for any loss, personal injury or damage to my property.

I have read the 2019 Washboard Music Festival Booth Guidelines stated in this document. I understand them and agree to operate my booth in accordance with them at all times. I agree that once I am selected to participate in the Festival, my entry fee is non-refundable.

PRINT NAME: _____ DATE: _____

SIGNATURE: _____ Enclosed Payment: _____